



ASSESSMENT SUB-COMMITTEE

**THURSDAY 30 APRIL 2009
2.00 PM**

SUB-COMMITTEE AGENDA (STANDARDS)

**COMMITTEE ROOM 6,
HARROW CIVIC CENTRE**

Note: Pursuant to Regulation 8 of The Standards Committee (England) Regulations 2008 and the Standards Board for England's Guidance, 'Local Assessment of Complaints', this meeting will be held in private, with attendance restricted to the members of the Sub-Committee and those officers advising the Sub-Committee only.

MEMBERSHIP (Quorum 3)

Chairman: Mr Mohammad Rizvi (Independent)

Councillors:

Tom Weiss

Phillip O'Dell

**Issued by the Democratic Services Section,
Legal and Governance Services Department**

**Contact: Claire Vincent, Senior Professional - Democratic Services
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***NOTE FOR THOSE ATTENDING THE MEETING:
IF YOU WISH TO DISPOSE OF THIS AGENDA, PLEASE LEAVE IT BEHIND AFTER THE MEETING. IT
WILL BE COLLECTED FOR RECYCLING.***

HARROW COUNCIL

ASSESSMENT SUB-COMMITTEE

THURSDAY 30 APRIL 2009

1. **Appointment of Chairman:**

To note that the Independent Member, Mr Mohammad Rizvi, will serve as Chairman of the Sub-Committee for this meeting.

2. **Declarations of Interest:**

To receive declarations of personal or prejudicial interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Committee, Sub Committee, Panel or Forum;
- (b) all other Members present in any part of the room or chamber.

Enc. 3. **Minutes:** (Pages 1 - 2)

That the minutes of the meeting held on 29 January 2009 be taken as read and signed as a correct record.

Enc. 4. **Assessment Sub-Committee - Terms of Reference:** (Pages 3 - 24)

Report of the Director of Legal and Governance Services.

5. **Complaint - Breach of Code of Conduct:**

To assess any complaints received to date.

The report of the Monitoring Officer and all relevant information will be circulated at the meeting.